

REGULAR SESSION
SCOTT COUNTY COUNCIL
SEPTEMBER 10, 2019

The Scott County Council met in Regular Session on September 10, 2019 at 9:30 am in the Emergency Operations Center Room, Suite G-24, Courthouse Basement. Those present were Council members Mike Zollman, Donnie Richie, Ab Watts, Rachael Hardin, Raymond Jones, and Robert Peacock. Also present was Chief Deputy Auditor Teresa Vannarsdall. Council member Iva Gasaway and Attorney Mike Carter did not attend the meeting.

The meeting was called to order by Chairman Zollman who opened the floor to public comments. No comments were made by the public.

EMS MEDICAL SERVICES TRAINING OFFICER AND DEPARTMENT WAGES

EMS Oversight Committee member Dr. John Croasdell discussed the loss of the Training Officer and suggested that current wages make it tough to replace people in the EMS department. The Oversight Committee was working on a solution to avoid losing more people to less than competitive wages. Croasdell said the inability to retain and recruit put pressure on Director Williams who has performed better than expected under the conditions. Croasdell said he would hate for our EMS to go backward and hoped to continue the premium service.

Richie thanked Croasdell for attending the meeting. Richie asked Croasdell if research was done on what wages would help solve the problem. Richie was told that a proposal was being worked on because the current longevity policy of the county was nothing much monetary to speak of. Sheriff Goodin agreed with Croasdell, as he was waiting for approval for a matrix pay system for his department.

PROSECUTOR'S OFFICE TRANSFER REQUEST

Prosecutor Chris Owens requested a transfer in the amount of \$600 in the Prosecutor's part of County General from line item Lab Services (26100) to Depositions (30101).

MOTION: Peacock motioned to allow the \$600 transfer in the Prosecutor's portion of County General Fund from line item Lab Services (26100) to Depositions (30101). Second provided by Richie. Motion carried unanimously.

SHERIFF'S STANDING APPROVAL FOR PARTICULAR COMMISSARY EXPENSES AND ADDITIONAL APPROPRIATION REQUESTS

Sheriff Goodin provided a letter of request that outlined several typical and common uses of Commissary Funds that were outside of those listed statutory. Sheriff Goodin informed members that per diem would return to \$26. Goodin asked for standing approval for the following expenditures from Commissary during his term:

Bereavement; Public Information/Promotional Items; Sponsorships; Fuel Expenses; Staff Beverage; Miscellaneous Office Supplies; Staff Appreciation; Cars.

Goodin's letter also attested to his monitoring of the expenses with the ledgers open for review by the Council at any time.

MOTION: Richie motioned to pre-approve the Commissary expenditures as listed above, to be by ordinance or resolution with language that Council may revoke it at any time. Second provided by Peacock. Motion carried unanimously.

Discussion ensued with IT Andrew Campbell and EMA Director Greg Ramoni regarding the equipment that would be needed for Courthouse Security. Sheriff Goodin stated it would take two full time Jailers and one part time Jailer to work the security detail.

Council members then discussed a policy for Light Duty assignment that was allowed by the Board of Commissioners for the Sheriff's Department in 2018. Sheriff Goodin stated he was not interested in continuing the policy during his term. The County's HR consulting firm, WIS, also advised against having such a policy. President Zollman reminded that no Light Duty policy was included in the newly adopted personnel handbook either. Auditor Johnson added that a former Sheriff requested the policy be approved by the Board of Commissioners, so it would be well within Sheriff Goodin's authority to request the BOC do away with the policy if he did not want to use it. Johnson was told by WIS that the policy was not adopted by both Council and Commissioners, and therefore did not exist as part of the employee handbook. Sheriff Goodin said he would take the matter up with the Board of Commissioners.

Sheriff Goodin requested additional appropriations totaling \$28,500 from Public Safety LIT for the following:

- To cover the severance pay for outgoing officer earlier in the year, \$10,000 to Overtime Comp Saved (#1170-12901-000-0005).
- To cover maintenance and repair expenses through year end, \$3,500 to Tires/Parts (#1170-22101-000-0005).
- To cover expenses anticipated through the end of the year, \$15,000 to Fuel (#1170-22702-000-0005).

MOTION: Peacock motioned to allow the Public Safety LIT Fund additional appropriation requests, totaling \$28,500, as outlined above. Second provided by Richie. Motion carried unanimously.

Sheriff Goodin requested a General Fund additional appropriation of \$22,830 to complete the COPS Grant as obligated in 2015 to retain a deputy for one year after the grant term expired. The approved for 2019 was \$19,810, which differed from the requested amount of \$43,653.

MOTION: Peacock motioned to allow the \$22,830 additional appropriation from County General Fund to cover the wages associated with the stipulation of the 2015 COPS Grant. Second provided by Watts. Motion carried unanimously.

President Zollman requested that Sheriff Goodin obtain information on a merited deputy regarding retention and staffing layoffs. Goodin agreed to contact the Sheriff's Association Attorney then discuss his findings with Attorney Houston and Attorney Carter.

HEALTH DEPARTMENT LINE ITEM CREATION AND TRANSFER REQUEST; GRANT APPLICATION REQUESTS

Health Department Director Michelle Matern requested creation of an Equipment line item in Overdose Response Project (#9163) along with a transfer in the amount of \$4,000 from Professional Services (#30701) to the newly created Equipment (#42000) line. Matern also requested another transfer of \$50 from Professional Services (#30701) to the Operating Supplies line (#22000).

MOTION: Jones motioned to allow the creation of the Equipment (#42000) line item in the Overdose Response Project Fund (#9163) and approve both transfers from Professional Services (#30701) into Equipment (#42000) in the amount of \$4,000 and \$50 into Operating Supplies (#22000). Second provided by Watts. Motion carried unanimously.

Matern also requested a \$1,500 transfer from the line item Disposal Fee (#30703) to Telephone/MIFI (#31405) in the Syringe Service Support Fund (#9139).

MOTION: Peacock motioned to allow the \$1,500 transfer from Disposal Fees (#30703) into Telephone/MIFI (#31405) in SSP Support 2019 (#9139). Second provided by Richie. Motion carried unanimously.

Matern requested approval for four (4) grant applications as follows:

- An advanced grant renewal in the amount of \$33,139 of the Local Health Maintenance Fund. This yearly grant is population based with specific health related spending criteria.

MOTION: Peacock motioned to approve the \$33,139 grant application request for the Local Health Maintenance Fund. Second provided by Watts. Motion carried unanimously.

- An advanced grant renewal in the amount of \$17,757.25 for the Indiana Local Health Department Trust Account. This yearly grant is population based with designated spending on specific health related issues.

MOTION: Zollman motioned to approve the \$17,757.25 grant application request for the Local Health Department Trust Account. Second provided by Watts. Motion carried unanimously.

- A reimbursable grant renewal from the State of Indiana in the amount of \$120,000 for the continuation of two (2) Care Coordinator positions and supportive costs.

MOTION: Peacock motioned to approve the \$120,000 grant application request for the continuation of both Care Coordinator positions and supportive costs. Second provided by Zollman. Motion carried unanimously.

- A reimbursable grant renewal from the State of Indiana in the amount of \$115,000 for the continuation of two (2) HIV Prevention positions and supportive costs. This grant would also provide funds for utilities and supplies for the Syringe Support Service at the satellite office.

MOTION: Peacock motioned to approve the \$115,000 grant application request for the continuation of both HIV Prevention positions and supportive costs. Second provided by Watts. Motion carried unanimously.

Auditor Note: Jones left the meeting.

HIGHWAY DEPARTMENT ADDITIONAL APPROPRIATION REQUEST; GRANT APPLICATION REQUEST

Highway Supervisor Jill Baker requested an additional appropriation in the amount of \$1,260,881 from the HB 1001 Match Fund to cover paving contractor costs associated with the Community Crossings Grant.

MOTION: Peacock motioned to approve the \$1,260,881 additional appropriation from HB 1001 Match Fund to cover paving costs of CCMG. Second provided by Watts. Motion carried unanimously.

Baker requested approval for grant application to IPEP in the amount of \$9,500 for safety supplies.

MOTION: Peacock motioned to approve the \$9,500 grant application request from IPEP For safety supplies at the Highway Department. Second provided by Hardin. Motion carried unanimously.

NETWORK/IT ADDITIONAL APPROPRIATION REQUEST

Network/IT Andrew Campbell requested and additional appropriation in the amount of \$26,000. The request was advertised from the Cumulative Capital Development Fund and County General for the purchase of Equipment (\$16,200) and Software (\$9,800).

MOTION: Peacock motioned to approve the \$26,000 additional appropriation from the Cumulative Capital Development Fund for the purchase of equipment and software. Second provided by Watts. Motion carried unanimously.

VETERANS SERVICE OFFICE ADDITIONAL APPROPRIATION REQUEST

An additional appropriation was requested for Personal Services in the amount of \$5,200 in the Veterans Service Officer portion of the County General Fund for potential wages of a second CVSO.

MOTION: Peacock motioned to approve the \$5,200 additional appropriation from County General for the Veterans Service Office Personal Services line. Second provided by Watts. Motion carried unanimously.

TIMBER SALES ADDITIONAL APPROPRIATION REQUEST

An additional appropriation in the amount of \$82,354 was requested for the Contractual Services line in the Timber Sales Fund. The money would be used for work along Stucker Ditch.

MOTION: Peacock motioned to approve the \$82,354 additional appropriation from County Timber Sales for Contractual Services. Second provided by Watts. Motion carried unanimously.

CONSIDERATION OF MINUTES FROM JULY 9, 2019 MEETING

Minutes from the July 9, 2019 meeting were presented for consideration and approval.

MOTION: Watts motioned to approve the minutes, as written, from the July 9, 2019 meeting. Second provided by Richie. Motion carried unanimously.

2020 BUDGET DISCUSSION

After a brief discussion, it was agreed to recess further discussion of the 2020 Budget until September 11, 2019 at 9:30 am.

MEETING RECESSED

With no other business, Peacock motioned to recess the September 10, 2019 meeting of the Council and reconvene on September 11, 2019 at 9:30 am. Second provided by Watts. Motion carried unanimously.

MEETING RECONVENED

SEPTEMBER 11, 2019

The Scott County Council reconvened on September 11, 2019 at 9:30 am in the Emergency Operations Center Room, Suite G-24, Courthouse Basement. Those present were Council members Mike Zollman, Donnie Richie, Ab Watts, Rachael Hardin, and Robert Peacock. Also present was Auditor Tammy Johnson. Council member Iva Gasaway, Council member Raymond Jones, and Attorney Mike Carter did not attend the meeting.

The meeting was reconvened to order by Chairman Zollman.

By consensus, members agreed that funds of EMS cannot be micro managed, but monitored closely due to cash flow and concerns of future financial stability.

The Sheriff's proposed wages for the Chief Deputy should be left alone because there was no evidence of a statute on a percentage relationship to the Sheriff's earnings. Regarding the Jail budget, Contractual Services should probably be reduced. Questions were raised over the Equipment line proposal at \$30,000 and it was zero in 2019.

Members agreed to have the Auditor request a cell phone policy be established if funds are to be paid to employees outside of handbook or salary ordinance.

Council agreed to check into Merit Deputy lay off policy, vehicles, and part time deputies in the Sheriff's office.

Council questioned the increase in the Custodian's Telephone line from \$18,000 this year to \$50,000 in 2020.

In the Network/IT budget, the need of the amounts in Equipment and Software for 2020 were questioned after the previous day's additional appropriation.

Members were reminded of the Prosecutor's Office request of an additional secretary position.

It was agreed that a supplemental wage would not begin from the County for the new Magistrate.

MEETING RECESSED

With no other business, Peacock motioned to recess the September 11, 2019 meeting of the Council and reconvene on September 12, 2019 at 9:30 am. Second provided by Watts. Motion carried unanimously.

MEETING RECONVENED

SEPTEMBER 12, 2019

The Scott County Council reconvened on September 12, 2019 at 9:30 am in the Emergency Operations Center Room, Suite G-24, Courthouse Basement. Those present were Council members Mike Zollman, Donnie Richie, Ab Watts, and Rachael Hardin. Also present was Chief Deputy Auditor Teresa Vannarsdall. Council member Iva Gasaway, Council member Raymond Jones, Council member Robert Peacock, and Attorney Mike Carter did not attend the meeting.

The meeting was reconvened to order by Chairman Zollman.

COMMISSARY EXPENDITURE RESOLUTION #2019-022 SIGNED

A resolution that outlined expenditures from the Sheriff's Commissary Fund was presented for signature after consideration and adoption at the September 10, 2019 meeting. The resolution included a detailed list of disbursements that were not specifically listed in statute. The purpose of the resolution is to expedite the use of common costs paid from Commissary.

MEETING RECESSED

With no other business, Richie motioned to recess the September 12, 2019 meeting of the Council and reconvene for 2020 Budget Adoption on October 8, 2019 at 9:30 am. A special meeting was set for September 24, 2019 for budget detail discussion only. Second provided by Watts. Motion carried unanimously.

***NOTE: Please go to Meeting of October 8, 2019 for the continuation of this meeting's minutes.

SPECIAL SESSION**SCOTT COUNTY COUNCIL****SEPTEMBER 24, 2019**

The Scott County Council met in Special session on September 24, 2019 at 9:30 am in the Emergency Operations Center Room, Suite G-24, Courthouse Basement. Those present were Council members Mike Zollman, Donnie Richie, Ab Watts, Rachael Hardin, Raymond Jones, and Iva Gasaway. Also present were Chief Deputy Auditor Teresa Vannarsdall. Council member ~~Raymond Jones~~ and Attorney Mike Carter did not attend the meeting.

99 ~~Raymond Jones~~
Robert Peacock

The meeting was called to order by Chairman Zollman.

PROSECUTOR SECRETARY POSITION

Prosecutor Chris Owens explained that his 2020 proposal of the part time Secretary going to full time included retention a part time Secretary position.

EMA GRANT APPLICATION REQUEST; TRANSFER REQUESTS; 2020 PROPOSALS

EMA Director Greg Ramoni requested permission to apply for multiple grants as follows:

- A reimbursable grant in the amount of \$29,000 for EMPG Salary Match.
- A reimbursable grant in the amount of \$20,558 to purchase five (5) dual band radios and one (1) UHF radio for school monitoring.
- A reimbursable EMPG competitive grant in the amount of \$5,000 for Traffic Control Kits.
- A reimbursable EMPG competitive grant in the amount of \$5,000 for Route Clearance Kits.

MOTION: Gasaway motioned to allow the above grant applications (4) for the EMA Department as listed above. Second provided by Watts. Motion carried unanimously.

Director Ramoni requested a transfer of \$1,600 from the Assistant Director line (#11307) to Sustainment (#35110) in the EMA budget for the purchase of tables.

MOTION: Gasaway motioned to approve the \$1,600 transfer request in the EMA budget from line item Assistant Director (#11307) to Sustainment (#35110). Second provided by Watts. Motion carried unanimously.

SHERIFF DEPARTMENT GRANT APPLICATION REQUESTS; TRANSFER REQUEST; LINE ITEM CREATION IN JAIL BUDGET

Sheriff Jerry Goodin requested approval to apply for two (2) grants.

MOTION: Jones motioned to allow the Sheriff's Department Grant Requests to be added to the meeting agenda. Second provided by Richie. Motion carried unanimously.

Sheriff Goodin requested permission to apply for a \$4,000 Wal-Mart community grant which could be used to purchase equipment. An additional grant application request was through the Indiana Attorney General's Office for funding to begin a Scott County Jail Chemical Addiction Program. During incarceration, inmates struggling with chemical dependence would receive mental health services. Those in the SCJCAP would be housed in a common pod. Once released, THRIVE would provide unbiased direction for the inmate clients as they transition from incarceration to home and work lives. The request for funding was \$60,000 from the AG, but if not awarded the full amount, services would be adjusted accordingly. The initial target group would be the female inmates with a focus on those on probation that cannot kick substance abuse habits.

MOTION: Watts motioned to approve both grant applications with Wal-Mart and the Indiana Attorney General's Office. Second provided by Gasaway. Motion carried unanimously.

The Sheriff Department requested a transfer in the amount of \$300 from Public Safety LIT (#1170) from line item Instructors/Guides (#31302) to Office Supplies (#21000).

MOTION: Richie motioned to approve the \$300 transfer request in the Public Safety LIT budget from line item Instructors/Guides (#31302) to Office Supplies (#21000). Second provided by Jones. Motion carried unanimously.

Sheriff Goodin acquired permission from the Board of Commissioners for an agreement with LifeSpring Mental Health Services for psychological evaluation services as needed at the Jail at the rate of \$50 per hour, eight (8) hours per week. The contract would cost \$4,800 (October – December) for the remainder of 2019. In 2020, the estimated cost would be \$20,800 with both expenditures from the Medical line in Public Safety LIT.

Council expressed interest in meeting with agents from LifeSpring in November.

MOTION: Gasaway motioned for the creation of a Professional Services line item in the Jail budget in the Public Safety LIT Fund. Second provided by Richie. Motion carried unanimously.

ADDITIONAL DISCUSSION ON 2020 BUDGET PROPOSALS

Members discussed moving \$67,500 in Prosecutor budget to General Fund; increasing (31200) from \$3,000 to \$30,000; changing Fuel to \$70,000; changing Tires to \$26,500; changing Radio Repair from \$1,000 to \$5,000; set \$12,000 in LIT Sheriff Cars, set \$33,501 in General Fund Sheriff Cars; and moving \$58,000 from Jail LIT to Jail General Fund.

New or additional positions for 2020 were discussed for E911 and Prosecutor Departments; additional compensation for Board Presidents; Pay Matrixes for the EMS and Sheriff's Departments; and wage increases for the part time Plan Commission Secretary and Public Defender Coordinator positions.

MOTION: Gasaway motioned to approve the addition of two (2) full time Dispatcher positions to the Communications LIT budget and approve the addition of one (1) full time Administrative Assistant to the Prosecutor General Fund budget in 2020. Second provided by Richie. Motion carried unanimously.

MOTION: Richie motioned to approve \$1,000 additional compensation of the Council and Commissioner Board Presidents in 2020. Second provided by Watts. Motion carried unanimously.

Members agreed to a \$0.50 cents per hour increase for the Plan Commission Secretary position and possibly a \$910 yearly salary increase for the Public Defender Coordinator position in 2020.

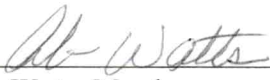
Members discussed the potential interest in the Dietrich Building as an annex for the Courthouse Offices.

MOTION: Gasaway motioned to approve up to \$4,000 from the Council's budget for appraisals should the Commissioners be interested in the Dietrich Law Office building as a Courthouse Annex. Second provided by Hardin. Motion carried unanimously.

ADJOURNMENT

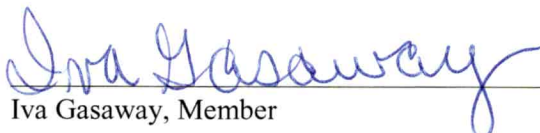
With no other business, Richie motioned to adjourn the September 24, 2019 Special meeting of the Council. Second provided by Hardin. Motion carried unanimously.



Mike Zollman, President


Ab Watts, Member



Robert Peacock, Vice President


Rachael Hardin, Member


Iva Gasaway, Member


Raymond Jones, Member


Donnie Richie, Member

ATTEST: 
Tammy Stout Johnson, Scott County Auditor