

REGULAR SESSION**SCOTT COUNTY BOARD OF COMMISSIONERS****JULY 1, 2020**

The Scott County Board of Commissioners met in Regular Session on July 1, 2020 at 5:00 pm in the Commissioners Room, Suite 128, Courthouse. Those present were Commissioners Robert Tobias, John Lizenby, and Mike Jones. Also present was Attorney Robert Houston and Auditor Tammy Stout Johnson.

President Tobias called the meeting to order, lead in the Pledge of Allegiance, then opened the meeting for public comments.

Marty Randall announced the Fair Parade would be held on July 12 at 3:00 pm followed by the Queen Contest at 6:00 pm.

VENTURE PARKING LOT LEASE AGREEMENT ON NORTH GARDNER STREET

Commissioners entertained an opportunity to lease a portion of the parking lot next to the Health Department on north Gardner Street. Venture Logistics worked with Attorney Houston and developed an agreement to be considered by the BOC. Per the one (1) year agreement, up to 15 spaces for parking tractors would be leased at a rate of \$1,500 per month. An extra \$100 per month would be charged per additional tractors parked. Commissioners discussed the potential to use the revenue from the rental of the parking lot and the communication tower site to improve and maintain county properties.

MOTION: Jones motioned to accept the Venture Logistics contract leasing parking spaces at the North Gardner property for up to 15 trucks at the rate of \$1,500 monthly, including additional spaces being rented for an extra \$100 monthly with the establishment of a Home Rule Fund for the revenue to be used for the maintenance and improvement of County property. Second provided by Lizenby. Motion carried unanimously.

EMS DIRECTOR JOB DESCRIPTION REVISION; PROPOSAL FOR ADDITIONAL STAFFING

EMS Oversight Committee member Jean Robbins addressed the revision of the EMS Director job description. Lizenby noted the change that would require a Bachelors or Associates Degree. Robbins explained the revision stresses management and leadership skills. Tobias agreed that is should be ran like a business and needed a manager. Robbins added that a Director that is capable of going on emergency runs would leave the responsibilities of the Director position unattended at times.

MOTION: Lizenby motioned to accept and approve the revisions, as recommended by the Oversight Committee, to the EMS Director job description. Second provided by Jones. Motion carried unanimously.

Jones said he reached out to the EMS Administrative Assistant Pat Forbes for estimates on how much it would cost to add a full time Paramedic and a full time Basic EMT. To staff a third truck for up to 60 hours per week for the remainder of the year would be approximately \$87,200. Jones suggested adding two (2) full time positions to man the third truck instead of using part time workers. Interim Director Basham was experiencing difficulty with staffing the additional truck with part time personnel, largely due to restrictions from their full time employers on COVID-19 risks. Jones suggested the funding for the two (2) new full time positions be from the remainder of the Ambulance Remount line in the EMS budget.

Commissioners recognized the developing conflict with Scott Memorial Hospital over transfer runs. Commissioners would not want to jeopardize the relationship with the Hospital and does not want the EMS service to turn down transfers. Tobias said he was interested in data on the service runs. Lizenby said he advised Basham to discuss his staffing needs with Council.

MOTION: Jones motioned to request that Council create a Third Truck Personnel line in the EMS budget; request a transfer of \$87,200 from the Ambulance Remount line to the new Third Truck Personnel line; and amend the Salary Ordinance by adding one (1) full time Paramedic and one (1) full time Basic EMT. Second provided by Lizenby. Motion carried unanimously.

UPDATE ON SCOTT COUNTY ECONOMIC DEVELOPMENT CORPORATION

Scott County Economic Development Corporation Board Member Jean Robbins reported on recent developments. Robbins informed the BOC that the City of Scottsburg pulled their financial support for the SCEDC at the end of March 2020 and separated the Mid America Science Park from it. Since the retirement of Robert Peacock, no Executive Director was ever hired. Robbins stated that no current agreement has exists between the County and SCEDC. The Board took action to reorganize and operate out of residual funds until July 31, 2020. SCEDC members wanted to maintain some presence on the development market, so a memorandum of understanding will be considered with One Southern Indiana for \$20,000 for twelve (12) months, beginning August 1, 2020 through July 31, 2021.

The audits for 2018, 2019, and 2020 have not been conducted, but the City was aware and willing to share in the cost when completed.

MOTION: Jones motioned to approve the County's support the Memorandum of Understanding between One Southern Indiana and the Scott County Economic Development Corporation in the amount of \$20,000 for a one (1) year term from August 2020 to July 2021. Second provided by Lizenby. Motion carried unanimously.

Commissioners thanked Robbins and all of the SCEDC Board members for their hard work.

BUILDING MAINTENANCE UPDATE; HVAC SERVICE CONTRACT; GENERATOR SERVICE CONTRACT; CONSIDERATION OF ATOM CHEMICAL CLAIMS (2)

Maintenance Supervisor Josh Colwell reported that had experienced several negative issues with Comfort Systems, the contract provider on the HVAC and boiler systems. Houston advised Colwell to notify Comfort Systems of his complaints in writing to allow them opportunity for corrective action. Jones advised Colwell to reach out to local service agents for potential contracts and be prepared to come back to the BOC closer to the expiration of the Comfort Systems contract.

Colwell discussed the need for a contract for preventative maintenance of generators at the Courthouse, Jail, and E911 Dispatch. There are not many choices regarding generator inspection and maintenance vendors, but Colwell recommended EVERPAR. Commissioners agreed that the optional load tests and the coolant/oil analysis should be added to the purchased services.

MOTION: Jones motioned to except the EVEPAR contract for preventative maintenance for the Courthouse, Jail, and Dispatch generators, including load tests and coolant/oil analysis for each unit. Second provided by Lizenby. Motion carried unanimously.

Colwell reported that the full time Custodian position had been filled by Marcia Sebastian.

Two (2) claims payable to Atom Chemical, Inc. in the amounts of \$225 and \$397 were presented for consideration and payment approval.

MOTION: Jones motioned to approve payment of both Atom Chemical claims in the amounts of \$397 and \$225. Second provided by Lizenby. Motion carried unanimously.

SHERIFF'S DEPARTMENT UPDATE; SHERIFF'S PENSION; VEHICLE TRADES; LETTER OF CREDIT RENEWAL WITH WESBANCO

Sheriff Jerry Goodin provided a copy of the Scott County Police Retirement Plan and Benefit Plan Actuarial Valuation dated January 1, 2020 for retention by the Auditor.

Sheriff Goodin discussed the possibility of savings for the dumpster service that is used by the Jail and Courthouse. Goodin contacted the City of Scottsburg which quoted lower monthly fees than the current vendor Rumpke. Auditor Johnson added that the contract with Rumpke auto-renewed

for a three (3) year term in March of 2020. There would be a fee for early termination from Rumpke, according to the contract. Sheriff Goodin agreed to return to the BOC at the July 15, 2020 meeting with more information. Jones asked about the possibility of Campbell's Hauling providing the service.

Sheriff Goodin informed the BOC of changes to the LESO program with access being restricted to full time police officers only. Goodin requested permission to trade the three (3) Hummers, originally purchased through the government program, for equipment, body armor, radios, trauma bags, etc. through Bunker LLC. The vendor specializes in military surplus goods. It was the consensus to allow the Sheriff to trade the three (3) military Hummers for other equipment.

Sheriff Goodin reported that a Court Order was given for destruction of items in the Evidence Room. Office Mike Nichols is the Evidence Room technician. Goodin asked the BOC for their recommendation on the sale of the items. It was the consensus of the BOC to allow the Sheriff to conduct a sale, apart from a County Auction, with the proceeds going to the Sheriff's Auction Fund.

A letter of credit with WesBanco for the Sheriff's Department in the amount of \$125,000 was due for renewal. The letter of credit is opened annually and acts as pre-approval for financing, should the Sheriff's Department need to purchase vehicles. The letter of credit allows for the transactions to move more quickly and does not negate the need for Commissioner and Council approvals for vehicle purchases.

MOTION: Lizenby motioned to approve the \$125,000 letter of credit renewal with WesBanco for the Scott County Sheriff. Second provided by Jones. Motion carried unanimously.

RECOMMENDATION LETTER TO COUNCIL FOR INTERIM DIRECTORS' COMPENSATION; LETTER OF SUPPORT FOR COMMUNITY 2020-2021 CORRECTIONS GRANT

As agreed upon at the June 17, 2020 meeting, a letter to Council was prepared by the Auditor for the Commissioners' formal request for the Interim E911/EMA Director and Interim EMS Director to be paid at the rate of each Director's salary, retroactive to the dates they began interim duties.

MOTION: Jones motioned to approve the recommendation letter to Council to compensate Interim E911/EMA and EMS Directors the full Director salaries retroactive to the date duties began for each of them. Second provided by Lizenby. Motion carried unanimously.

A letter of support was considered for the 2020-2021 Corrections Department application with the Indiana Department of Corrections fiscal grant.

MOTION: Jones motioned to approve the letter of support for the IDOC Community Corrections Grant for fiscal year 2020-2021. Second provided by Tobias. Motion carried unanimously.

WESBANCO LETTER OF CREDIT RENEWAL FOR TRANSFER STATION

A letter of credit renewal with WesBanco was presented for approval for the Transfer Station in the amount of \$8,000. The line of credit is required by Indiana Statute for compliance in the operations of a transfer station.

MOTION: Jones motioned to approve the \$8,000 letter of credit renewal for the Transfer Station with WesBanco. Second provided by Lizenby. Motion carried unanimously.

CONSIDERATION OF JUNE MONTHLY CLAIMS; CONSIDERATION OF CLAIM APPROVAL FOR AMAZON CAPITAL SERVICES

The regular monthly claims docket for June 2020 was presented for considerations and approval for payment.

MOTION: Jones motioned to approve payment of the regular monthly claims for June 2020. Second provided by Lizenby. Motion carried unanimously.

A claim payable to Amazon Capital Services in the amount of \$1,478.05 was presented for consideration and payment approval. The payment was for supplies purchased by the Health Department.

MOTION: Jones motioned to approve payment to Amazon Capital Services in the amount of \$1,478.05. Second provided by Lizenby. Motion carried unanimously.

**JUNE 19, 2020 PAYROLL RATIFICATION; CONSIDERATION OF JUNE 3, 2020 REGULAR
MEETING MINUTES**

The docket for the June 19, 2020 Payroll was presented for approval and ratification.

MOTION: Jones motioned to approve and ratify the June 19, 2020 Payroll docket. Second provided by Lizenby. Motion carried unanimously.

Minutes were presented from the June 3, 2020 regular Commissioner meeting for consideration and approval.

MOTION: Jones motioned to approve the June 3, 2020 regular meeting minutes as written. Second provided by Lizenby. Motion carried unanimously.

ADJOURNMENT

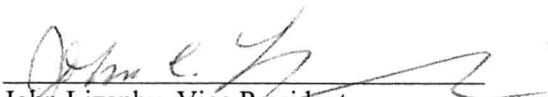
Tobias let members know that discussions have started with the Department of Natural Resources on logjam removal on the Muscatatuck River as a precursor to maintenance work on Stucker Ditch. Lizenby added that he may want to close a portion of Finley Firehouse Road that is at the Muscatatuck River.

Tobias wanted to schedule a joint meeting with Council for development policy for operational response to COVID-19 emergencies. Commissioners agreed ask Council for a joint meeting on July 7, 2020.

There being no other business, Jones motioned to adjourn the July 1, 2020 Regular meeting of the Commissioners. Second provided by Lizenby. Motion carried unanimously.



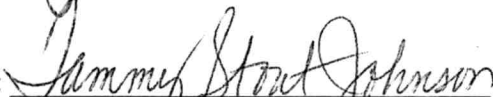
Robert Tobias, President



John Lizenby, Vice President



Mike Jones, Member

ATTEST: 
Tammy Stout Johnson, Auditor