

SPECIAL JOINT MEETING

SCOTT COUNTY BOARD OF COMMISSIONERS AND COUNCIL

JULY 7, 2020

The Scott County Board of Commissioners and Council met in Special Joint Session on July 7, 2020 at 4:00 pm in the Commissioners Room, Suite 128, Courthouse. Commissioners present were Robert Tobias, John Lizenby, and Mike Jones. Council members present were Mike Zollman, Iva Gasaway, Robert Peacock, Donnie Richie, and Rachael Hardin. Councilmen Ab Watts and Raymond Jones were not present at the meeting. Also present was Council Attorney Mike Carter, EMS Oversight Committee member Jean Robbins, and Auditor Tammy Stout Johnson.

EMS STAFFING AND OPERATIONS OF THIRD TRUCK

Commissioner Tobias explained the original staffing plans for the third truck was to utilize part time employees. Part time technicians have been hard to find, partially due to their full time employers restrictions because of Coronavirus exposure risks.

Commissioner Jones proposed a third truck running for up to 60 hours per week and staffed by a full time Paramedic and a full time EMT. Jones said funds from the Truck Remount line could be used to cover the personnel expenses for the remainder of 2020.

Councilman Peacock asked about the progress on hiring the EMS Director. Tobias replied that the job description was revised and the position reposted. The revision of the duties emphasized business management and personnel management skills.

Councilman Zollman asked for the rationale to bring up a third truck for weekly operations. Tobias cited transfers account for approximately 60% of the revenue, and a third truck would help relieve additional pressure and conflicts for transfer runs. Zollman asked if the run volume was increased. Tobias said it remained steady. Peacock stated he had heard that transfer runs were turned down recently. Zollman and Tobias reported that they visited EMS last week and met with some staff. Concerns were expressed regarding the exposure to COVID-19 and the personal loss in wages if quarantined by not being able to earn overtime. Commissioner Lizenby questioned if the transfer runs were turned down, was it because of COVID-19 or just didn't want to take the run. Jones said personal protections equipment should be worn on all runs.

Jones said his research led him to believe that Scott County has a larger work load compared to other services due to transfer volume. Oversight Committee member Jean Robbins spoke with Scott Memorial officials, which indicated that transfer runs have been refused lately and a competitor was called in to transport the patients.

Zollman then asked why transfer runs an issue now after fifteen (15) years in operation. Council member Gasaway asked about the aggressiveness of their recruitment efforts. Tobias said that safety is the top concern and if this third truck would qualify as part of the COVID-19 response, then we could recoup our operation expenses. Councilman Richie expressed concerns over hiring two (2) full time employees that might only have jobs for the next six (6) months if a third truck is not feasible in 2021. Richie wondered if different work shifts could not be used to relieve work overloads. Tobias said if it were not for the public health situation, he might have a different opinion on the dilemma.

Tobias said that Commissioners unanimously agreed at their last meeting to send the request for an additional full time Paramedic and an additional full time EMT to Council for consideration and Salary Ordinance amendment.

MOTION: Peacock motioned to create a Third Truck Personnel line in the EMS budget; amend the 2020 Salary Ordinance by adding one (1) full time Third Truck Paramedic and one (1) Third Truck Basic EMT; and transfer \$87,200 from the Truck Remount line to the new Third Truck Personnel line. Second provided by Hardin. Motion carried unanimously.

POLICY FOR RETURN OF PAID TIME OFF DURING INITIAL PERIOD OF PANDEMIC

An amendment to the Paid Time Off policy was considered for the return of PTO hours (non FMLA related) taken from March 25, 2020 through April 18, 2020. The credit of PTO to service records would cover the particular time when the 2020 Salary Ordinance was amended to include compensation for employees "on call" during the onset of the statewide stay at home executive order.

MOTION: Jones motioned to approve the personnel policy amendment to return non-FMLA related PTO that was taken from March 25, 2020 through April 18, 2020 and credit the employees Service Records. Second provided by Lizenby. Motion carried unanimously.

MOTION: Gasaway motioned to approve the personnel policy amendment to return non-FMLA related PTO that was taken from March 25, 2020 through April 18, 2020 and credit the employees Service Records. Second provided by Richie. Motion carried unanimously.

**EMERGENCY OPERATIONS ORDINANCE AND HEALTH EMERGENCY OPERATIONS
POLICY DRAFTS**

A draft of an ordinance for emergency operations and a proposal for a public health emergency operations policy was provided to all by Auditor Johnson. The documents were for review and subsequent consideration at each Board's regular meetings in July.

ADJOURNMENT

There being no other business, Jones motioned to adjourn the Commissioner portion of the July 7, 2020 Special Joint meeting. Second provided by Lizenby. Motion carried unanimously.

There being no other business, Peacock motioned to adjourn the Council portion of the July 7, 2020 Special Joint meeting. Second provided by Gasaway. Motion carried unanimously.

Commissioners:

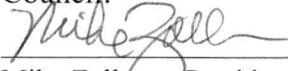
Robert Tobias, President

John Lizenby, Vice President

Mike Jones, Member


ATTEST: _____
Tammy Stout Johnson, Auditor

Council:

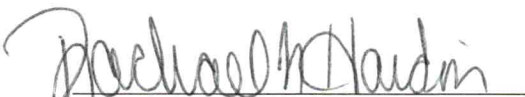


Mike Zollman, President

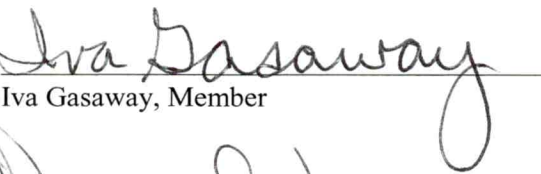
Ab Watts, Member



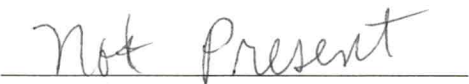
Robert Peacock, Vice President



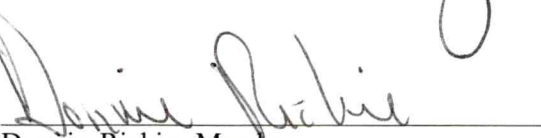
Rachael Hardin, Member



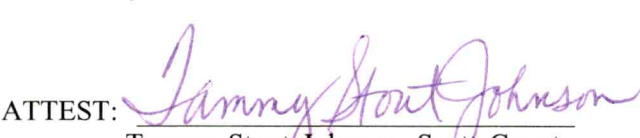
Iva Gasaway, Member



Raymond Jones, Member



Donnie Richie, Member
Auditor

ATTEST: 

Tammy Stout Johnson, Scott County

REGULAR SESSION
SCOTT COUNTY COUNCIL

JULY 14, 2020

The Scott County Council met in Regular Session on July 14, 2020 at 9:30 am in the Commissioners Room, Suite 128, Courthouse. Those present were Council members Mike Zollman, Donnie Richie, Ab Watts, Robert Peacock, Iva Gasaway, Rachel Hardin, and Raymond Jones (Skype). Also present were Auditor Tammy Stout Johnson and Chief Deputy Auditor Teresa Vannarsdall.

The meeting was called to order by Chairman Zollman who opened the meeting with roll call and allowance for public comments. No comments were made by the public.

SHERIFF'S DEPARTMENT UPDATE; PENSION PLAN UPDATE; VEHICLE TRADE

Sheriff Jerry Goodin informed the members that the updated Sheriff Pension Plan was available for review with a copy being provided to the Auditor. Goodin reported that banked compensation time hours have been reduced, with the exception of one (1) Officer having in excess of 40 hours.

Sheriff Goodin informed the Board that Commissioners approved the trade of the three (3) military Hummers for equipment that would be valuable to the operation of the Sheriff's Office.

MOTION: Peacock motioned to proceed with the trade of three (3) Hummer vehicles for equipment for use in the Sheriff's Department. Seconded by Richie. Motion carried unanimously.

Goodin reported that due to the COVID-19, video conferencing was being used for Defense Attorney consultation with inmates. Sheriff Goodin also reported that space was reallocated in the Jail to allow for simultaneous courtroom activity as well. Goodin also reminded members that other COVID-19 precautions were installed at the Jail, such as the automatic thermometers and no contact service area for those from the public that conduct business for inmates.

Sheriff Goodin was developing a Training Center. This would eliminate most needs to travel for training, thus safer for staff in the public health crisis. The Officers would have access to driving simulation, shooting scenarios, and weapons qualification. Goodin was also working on training for the Jailers in exchange for being the host for the Indiana Sheriff's Association event.

Goodin reported he was in the process of changing trash service vendors from Rumpke to the City of Scottsburg, which would be a significant savings to Maintenance and the Jail.

Sheriff Goodin relayed the State Board of Accounts' position that the County appropriates funds for undercover drug buy money, not the Sheriff's Commissary. Council members requested that Goodin resolve the matter and report back to them. Goodin let members know that court released evidence will be auctioned in the near future, with the proceeds going to the Sheriff's Auction Fund.

Goodin said he would be willing to assist with utility costs at the John Jones building since some of the storage area/bays were used by his department.

Sheriff Goodin spoke of fleet improvements, trading the Chargers for trucks or Durango SUVs. Goodin suggested paying off the remaining debt with Commissary funds and proceeding with the purchase of three (3) new vehicles. The Board requested Goodin bring a plan to the next meeting.

Zollman complimented Goodin, stating he was doing an excellent job. Jones reminded Goodin of the mid-year Commissary Report. Sheriff Goodin replied that he would present it at the next Council meeting.

APPOINTMENT TO SCOTT COUNTY BOARD OF ZONING APPEALS

Council's appointee to the Board of Zoning Appeals has not be able to actively participate due to work obligations per Plan Commission Assistant Marty Randall. Zollman said he would take nominations for the appointment to the five (5) member board at the next meeting.

MOTION: Gasaway motioned to remove Wayne Michael Smith as the BZA Council appointee. Seconded by Hardin. Motion carried unanimously.

CLERK'S ELECTION DIVISION CARES GRANT REQUEST

Clerk Missy Applegate requested approval for an application in the amount of \$1,373 for reimbursement through the CARES Election Division grant for expenses of PPE (personal protection equipment) purchased for the Primary Election.

MOTION: Peacock motioned to approve the \$1,373 grant application for election PPE expenses through the CARES Election Division grant. Seconded by Gasaway. Motion carried unanimously.

DRAINAGE BOARD TRANSFER REQUEST

A transfer from the Legal/Attorney line item (#30107) to Supplies (#27100) in the amount of \$840 was requested in the Drainage Board portion of the General Fund. The request was made to cover expenses associated with the debris clearing along the Muscatatuck River.

MOTION: Peacock motioned to approve the General Fund/Drainage Board transfer request in the amount of \$840 from line items Legal/Attorney to Supplies for expenses of debris removal. Seconded by Watts. Motion carried unanimously.

COURTHOUSE SECURITY TRANSFER REQUEST

A transfer request in the amount of \$102,920 was considered to move the original appropriation for in the Contractual Services line item (#30100) to line item Jailer/Operators (#11205) for Courthouse Security in the General Fund.

MOTION: Watts motioned to approve the transfer request in the amount of \$102,920 in the Courthouse Security/General Fund from the Contractual Services line item to Jailer/Operators line item. Seconded by Richie. Motion carried unanimously.

EMS THIRD TRUCK (COVID-19 RESPONSE) OPERATION RATIFICATION

Pursuant to the actions of the Board of Commissioners, operations of a COVID-19 Emergency Ambulance (Third Truck) was approved. Council consideration was given to the ratification and creation of an Emergency Compensation/Third Truck (12106) line item in the EMS budget.

MOTION: Peacock motioned to approve and ratify the creation of the Emergency Compensation/Third Truck line item in the EMS budget. Seconded by Watts. Motion carried unanimously.

PANDEMIC EMERGENCY OPERATIONS POLICY

The Health Emergency Operations Policy was presented for approval. The policy provides guidelines for the County's response in case of a public health emergency declaration that would mandate stay at home for non-essential employees. A draft of an Ordinance was also provided for use in the event a local emergency would be declared by the Board of Commissioners.

MOTION: Jones motioned to approve the Health Emergency Operations Policy for County and Employee guidelines during declaration of local emergencies. Second provided by Gasaway. Motion carried unanimously.

SCHEDULE BUDGET HEARING/ADOPTION MEETINGS

Members agreed to move the regular meeting scheduled for September 8, 2020 to September 15, 2020 at 9:30 am.

The all-day meeting set for August 11, 2020 will begin at 9:00 am.

Budget Adoption deadline is presumed to be November 1, 2020. Tentatively, members agreed to hold the 2021 Budget Adoption meetings on October 27, 28, and 29, 2020.

CONSIDERATION OF MINUTES FROM THE MAY 12, 2020 REGULAR AND MAY 22, 2020 JOINT MEETINGS

Minutes from the May 12, 2020 Regular meeting and the May 22, 2020 Joint meeting were presented for consideration and approval.

MOTION: Watts motioned to approve the minutes from the May 12, 2020 Regular meeting and the May 22, 2020 Joint meeting as written. Second provided by Richie. Motion carried unanimously.

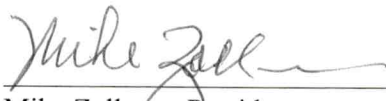
INTERIM DIRECTOR WAGES FOR THE EMS AND E911/EMA DEPARTMENTS

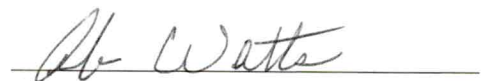
Commissioner John Lizenby presented a letter from the Board of Commissioners requesting that newly appointed Interim Directors for the EMS and E911/EMA be compensated at each department's respective Director's full rate of pay. The letter also requested that compensation be made retroactive to the date the Interims were appointed as such.

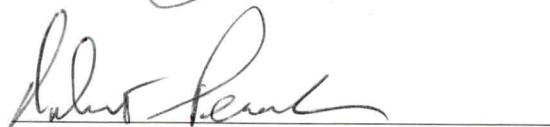
MOTION: Gasaway motioned to add the Interim Director's pay request to the meeting agenda and approve the Interim's pay at each full Director's rate respectively, retroactive to April 19, 2020 for the E911/EMA and June 7, 2020 for EMS. Second provided by Hardin. Motion carried unanimously.

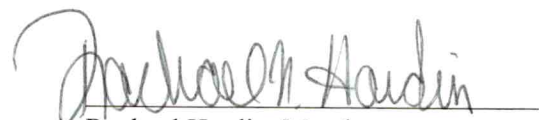
ADJOURNMENT

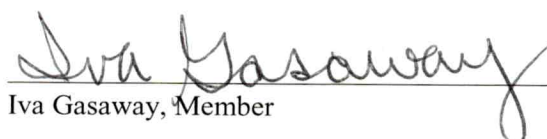
With no other business, Jones thanked all for the opportunity to participate by Skype, then Peacock motioned to adjourn the July 14, 2020 Regular meeting of the Council. Second provided by Watts. Motion carried unanimously.

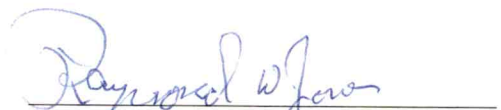

Mike Zollman, President



Ab Watts, Member



Robert Peacock, Vice President


Rachael Hardin, Member


Iva Gasaway, Member


Raymond Jones, Member


Donnie Richie, Member

ATTEST: 
Tammy Stout Johnson, Scott County Auditor