

REGULAR SESSION
SCOTT COUNTY BOARD OF COMMISSIONERS
SEPTEMBER 18, 2019

The Scott County Board of Commissioners met in Regular Session on September 18, 2019, at 5:00 pm in the Commissioners Room, Suite 128, Courthouse. Those present were Commissioners Robert Tobias, John Lizenby, and Mike Jones. Also present were Attorney Robert Houston and Auditor Tammy Stout Johnson.

President Tobias called the meeting to order, lead in the Pledge of Allegiance, then opened the meeting for public comments. Highway Supervisor Jill Baker reported that a \$12,600 grant was awarded for painting and pavement maintenance. Visitors Commission Director Mike Chesser invited members to the next Bicentennial planning meeting set for September 25, 2019.

LIFESPRING CDBG FACILITIES PROJECT AGREEMENT

Nick Creevy of River Hills EDC requested permission for Board President Tobias to sign the LifeSpring Facilities agreement with the project contractor, T&G Construction, outside of a public meeting.

MOTION: Lizenby motioned to authorize President Tobias to sign the LifeSpring project agreement with T&G Construction outside of a public meeting. Second provided by Jones. Motion carried unanimously.

VERIZON TOWER LEASE PROPOSAL FOR NORTH GARDNER STREET

Preston Patton of Verizon discussed the proposal for a Verizon Tower to be located behind the Health Department off of North Gardner Street. Tobias asked if the tower could be placed in a corner to lessen the impact on the use of the property. Patton said he will check with the Scottsburg Plan Commission regarding the use of a monopole tower system. A site design, survey, site plan will be developed for future approval. The timeline for the project is approximately 18 months. Interference and compatibility studies will be completed for all equipment installed on the tower.

COST ALLOCATION PLAN CONTRACT RENEWAL WITH MAXIMUS

Deborah Adams from Maximus presented the renewal agreement for the Cost Allocation Plan for Title IV D reimbursements. The AIC endorsed vendor provides tracking of indirect costs in the collection of child support which meet the criteria for federal incentive money. The contract has a term of three (3) years at a cost of \$9,300 (\$3,100 per year).

MOTION: Lizenby motioned to renew the contract with Maximus for the Cost Allocation Plan for 3 years at \$3100 per year. Second provided by Jones. Motion carried unanimously.

INTERNET SERVICE AGREEMENTS

IT Andrew Campbell explained the recent changes with internet service offered by Scottsburg’s Citizens Broadband. A recent restructuring of pricing would allow Campbell to greatly increase the speed for just a few dollars more per month for the Health Department, Highway Garage, EMS, and Courthouse. Campbell said he could handle the minor cost difference without asking for additional funds.

MOTION: Jones motioned to allow the internet plan changes with Scottsburg’s Citizens Broadband as proposed by Campbell. Second provided by Lizenby. Motion carried unanimously.

EMS TRAINING INSTITUTE PROGRAM DIRECTOR JOB DESCRIPTION

Consideration of the proposed changes to the EMS Training Officer job description was tabled from the prior meeting. The EMS Oversight Committee has approved the final version after review by WIS Consulting. The title of the position was changed from Training Officer to Training Institute Program Director. The FLSA status was also changed from non-exempt to exempt.

MOTION: Jones motioned to approve the job description revisions, FLSA status change, and job title as described above for the EMS Training Institute Program Director. Second provided by Lizenby. Motion carried unanimously.

SHERIFF DEPARTMENT UPDATE; USED VEHICLE PURCHASE; MENTAL HEALTH SERVICES AGREEMENT WITH LIFESPRING; GRANT APPLICATION REQUESTS (2); JAILER JOB DESCRIPTION REVISION; DEPARTMENTAL LIMITED DUTY POLICY

Sheriff Jerry Goodin and Jail Commander Doug Herald questioned the performance of contract obligations by equipment maintenance vendor Comfort Systems. A copy of the contract for maintenance services should be sent to Bob Houston for review.

Sheriff Goodin requested approval for the \$7,200 purchase of a used Dodge Charger that will be paid for from the Commissary Fund.

MOTION: Lizenby motioned to approve the purchase of a Dodge Charger, in the amount of \$7200, paid for out of Commissary Fund. Second provided by Jones. Motion carried unanimously.

Sheriff Goodin requested an agreement with LifeSpring Mental Health Services be approved for psychological evaluation services as needed at the Jail at the rate of \$50 per hour, eight (8) hours per week.

MOTION: Lizenby motioned to allow the agreement with LifeSpring Mental Health Services for the Jail at the rate of \$50 per hour through until December 31, 2019 provided LifeSpring agrees to contract termination date, and if funded by the Sheriff's Department. Second provided by Jones. Motion carried unanimously.

Sheriff Goodin also requested permission to apply for a \$4,000 Wal-Mart community grant which could be used to purchase equipment.

MOTION: Jones motioned to allow the Sheriff's Department to apply for a \$4,000 Wal-Mart Community grant. Second provided by Lizenby. Motion carried unanimously.

Ray Dawson presented a grant application request through the Indiana Attorney General's Office. Dawson would apply for funding to begin a Scott County Jail Chemical Addiction Program. During incarceration, inmates struggling with chemical dependence would receive mental health services. Those in the SCJCAP would be housed in a common pod. Once released, THRIVE would provide unbiased direction for the inmate clients as they transition from incarceration to home and work lives. Dawson said he would seek funding of \$60,000 from the AG, but if not awarded the full amount, services would be adjusted accordingly. The initial target group would be the female inmates with a focus on those on probation that cannot kick substance abuse habits.

MOTION: Lizenby motioned to approve the application to the Indiana Attorney General's Office for a grant of \$60,000 for a Scott County Jail Chemical Addiction Program. Second provided by Jones. Motion carried unanimously.

The job description revision for the Jailer/Corrections Officer position was presented for approval. Duties were amended to include law enforcement capacity of Jailers when called upon by the Sheriff while working in County buildings or on County property.

MOTION: Lizenby made a motion to approve the revisions made in the Corrections Officer/Jailer job description. Second provided by Jones. Motion carried unanimously.

Sheriff Goodin informed the Board that he did not want to use the Limited Duty policy. Attorney Houston agreed that use of the policy was at the discretion of the Department Head.

Commissioners were informed that observance of Trick or Treat would be Thursday, October 31, 2019 in the City of Scottsburg.

MOTION: Lizenby made a motion to set County (unincorporated areas) Trick or Treat night on October 31, 2019. Second provided by Jones. Motion carried unanimously.

**HEALTH DEPARTMENT UPDATE; TATTOO & PIERCING FACILITY ORDINANCE #2019-023;
BILLBOARD CONTRACT; GRANT APPLICATION REQUESTS (4); FLU CLINICS**

Matern explained that the Tattoo and Body Piercing Ordinance proposal would not include beauty salons that limit their piercing services to ears only. The ordinance would impose fees per facility, artist, and temporary artist registrations. The purpose of the ordinance is for enforcement of Indiana Code at the local level and local authority to permit and fine establishments for compliance. Yearly inspections will be handled by the Health Department and the fees help offset the costs. Matern stated the enforcement and compliance for tattoo/piercing businesses would be similar to the way food establishment inspections are handled

MOTION: Jones motioned to allow the Tattoo & Piercing Facility Ordinance #2019-023 be established in Scott County. Second provided by Lizenby. Motion carried unanimously.

Health Department Director Michelle Matern requested permission to conduct a flu shot clinic in the Commissioners Meeting Room and coordinate the event with the Auditor.

MOTION: Lizenby motioned to allow the Commissioners Room to be used for a flu shot clinic and direct the Health Department work with the Auditor to schedule the event. Second provided by Jones. Motion carried unanimously.

Matern requested approval for four (4) grant applications as follows:

- A reimbursable grant renewal from the State of Indiana in the amount of \$120,000 for the continuation of two (2) Care Coordinator positions and supportive costs.
- An advanced grant renewal in the amount of \$17,757.25 for the Indiana Local Health Department Trust Account. This yearly grant is population based with designated spending on specific health related issues.
- An advanced grant renewal in the amount of \$33,139 of the Local Health Maintenance Fund. This yearly grant is population based with specific health related spending criteria.
- A reimbursable grant renewal from the State of Indiana in the amount of \$115,000 for the continuation of two (2) HIV Prevention positions and supportive costs. This grant would also provide funds for utilities and supplies for the Syringe Support Service at the satellite office.

MOTION: Lizenby motioned to approve the four (4) grant application requests, as outlined above, for the Health Department. Second provided by Jones. Motion carried unanimously.

Matern requested members consider a new billboard contract in the amount of \$9,000. Three (4) billboards will be leased for display of public service messages on health related topics. Funding for the advertisement is covered by grant proceeds.

MOTION: Lizenby made a motion to approve the billboard leases for display of public health messages. Second provided by Jones. Motion carried unanimously.

CONSIDERATION OF JUDICIAL TRAVEL CLAIM

A claim of \$40 was presented for consideration for partial travel expenses for Magistrate Frazier's hotel stay at French Lick Springs Resort for a judicial conference. The remainder of the hotel expense will be paid by OCS.

MOTION: Lizenby motioned to approve and pay the \$40 claim to French Lick Springs Resort for hotel expenses of Magistrate Frazier. Second provided by Jones. Motion carried unanimously.

CONSIDERATION OF MINUTES FROM AUGUST 21, 2019 MEETING

Minutes from the August 21, 2019 meeting were presented for consideration and approval.

MOTION: Jones made a motion to approve the August 21, 2019 meeting minutes as written. Second provided by Lizenby. Motion carried unanimously.

PAYROLL DOCKET RATIFICATION FOR SEPTEMBER 13, 2019

The payroll docket for September 13, 2019 was presented for consideration and ratification.

MOTION: Jones motioned to approve and ratify the September 13, 2019 Payroll docket. Second provided by Jones. Motion carried unanimously.

SECURITY AT COMMUNITY CORRECTIONS; COURTHOUSE ENTRANCE/SET SPECIAL MEETING; COURT USE OF COMMISSIONERS MEETING ROOM; CELL PHONE POLICY

Auditor Johnson provided information sent by Interim Renschler on security upgrades for the Community Corrections office.

Lizenby reported that MTR Architects met with him to view the Courthouse entrance and discuss development of design ideas to accommodate security upgrades. Lizenby said he would like to invite MTR to make a presentation. Houston mentioned the Dietrich office building was a possible option for purchase or lease.


Auditor Johnson informed the Board that the Courts had requested the Commissioners Meeting Room every Wednesday morning through the end of the year. The Courts also requested the calendar of events for the meeting room for use on additional days. The Auditor's office will work with the Courts on dates, but wanted to make the Board aware that times may not be available if special meetings are called.


Auditor Johnson requested that Commissioners consider the development of a cell phone policy. Johnson explained that State Board of Accounts requests a policy on cell phone benefits every audit. If there are benefits disbursed (outside of payroll), policies must exist to authorize the Auditor to make those disbursements.

Due to the annual AIC Conference, by members agreed by consensus to begin their regular meeting on October 2, 2019 at 6:00 pm (instead of 5:00 pm).

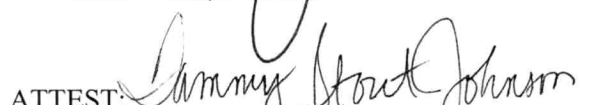
ADJOURNMENT

There being no other business, Lizenby motioned to adjourn the September 18, 2019 meeting. Second provided by Jones. Motion carried unanimously.


Robert Tobias, President


Mike Jones, Member


John Lizenby, Vice President

ATTEST: 
Tammy Stout Johnson, Auditor